

Library District #1 Doniphan County

Board of Trustees

Monthly Meeting

Wednesday, October 1, 2025

7:00 pm

Troy, Kansas

- **Call Meeting to Order**

President Greg Bevis called the meeting to order at 7:08 pm.

Trustees present: Ruth Reiter, Morris Watkins, Greg Bevis, Amy Foley, Kerry Braithwait, Melanie Davis

Library Staff member present: Library Director Becky Etherton, Library staff Amy Stanton, Michael McDonald, Northeast Kansas Library Library System Director

- **Approve Agenda**

Agenda approved.

- **Approve board minutes**

Minutes for September were approved with one correction.

- **Patron's Petitions Correspondence**

There was no correspondence to review.

- **New Business**

Michael McDonald spoke to the Trustees about the upcoming Library Director search for Doniphan County. McDonald shared documents and links for further study by the Trustees and discussed important points for the Trustees to consider during the search. McDonald also discussed information about audits for libraries in order to clarify questions for the Doniphan County Library now and to proceed forward.

- **Library Director's Report**

Etherton shared a list of upcoming events for the Library: Trunk or Treat at Elwood on October 18th from 2-4 pm and at Troy on October 25th from 2-4 pm. Trick or Treat Story Time on October 27-30 at 10:30 am at Highland. Snowflake Festival in Highland is November 28th from 5 pm until? and Christmas on the Square in Troy on November 29th from 5 pm until? Give Where You Live will take place in Troy on December 5th from 7 am to 2 pm. Wathena will host a Gingerbread House contest on December 6th from 5-7 pm. The Library staff Christmas party will be held at the Wathena Community Center on December 14th from 5-7 pm. On December 19th at 10 am there will be Donuts with Santa sponsored by the Parents as Teachers.

- **Disbursements**

After some discussion of several line items for clarification, Watkins made a motion to accept disbursements as presented. Reiter seconded the motion. Motion passed 6-0.

- **Budget Review**

Budget discussed with no concerns.

- **Building Maintenance Report**

King's Heating and Cooling replaced the air conditioning units at the Wathena Branch. After the owls that had nested in the Troy Library building left for certain, Brad Smith repaired the entrance hole so that they could not return. Robin Euler discussed use of the Euler Stifel funds for the Wathena branch with Etherton. The Board for the Euler fund will consider each request separately and will consider what sized portion they will cover, if any.

- **Old Business**

Foley and Davis had multiple questions regarding Library policy updates. Reiter suggested that questions be routed to Bevis for follow up with McDonald at NEKLS or with the Trustees as a group at a later date. The Trustees would like to bring all policies up to date and this will be discussed as needed.

Meeting was adjourned by President Greg Bevis at 8:41 pm

Next meeting will be held Wednesday, November 5, 2025, 7:00 pm @ Troy Kansas Branch.

Minutes approved: Greg Bevis

Ruth A. Reiter, Recording Board Member