Job Posting: Library Director

Library District #1 Doniphan County Kansas seeks a dynamic, innovative, and passionate leader to serve as Library Director. The ideal candidate will have demonstrated experience and education in library management, budget development, and operations.

The Director, under the direction of the Board of Trustees, is the chief executive officer of the library and oversees the library's strategic planning, administrative and management operations, library staff, finances, facilities, budgeting and compliance, programs, collections and services, technology, outreach and marketing. The library director must also provide leadership in the training, motivation, and professional development of staff and volunteers.

Education

Will consider candidates with a Bachelor's or graduate degree relevant to library science, management, or administration. Preference may be given to those with a Master's degree in library science. The applicant may also be working toward their Master's Degree and making satisfactory progress.

Experience

Two-plus years of progressively responsible professional library experience required. Prefer substantial experience and successful job history in library operations, budget development and implementation, personnel management, and program development. Prefer experience in working with a board of directors and establishing community and municipal relationships.

This is a full-time, exempt position that reports directly to the Board of Trustees. The salary for this position will start at $50,000 annually, dependent on the level of education and experience of the applicant. Benefits include health insurance, a retirement plan, and paid time off. Applicant screening and interviews will begin as soon as possible, and this position will remain open until filled. **Applicants should submit a cover letter, resume, and three references to LD1opportunity@librarydistrict1.org.**

References are required and a background check will be completed by the Library as a condition of any offer extended.

For more information about Library District #1 Doniphan County and a detailed job description, please visit: **www.librarydistrict1.org.**

About the Library

Library District #1 Doniphan County currently has library branches in Troy, Highland, Wathena, and Elwood, Kansas with a 7,000 service area population. Programming staff plan, organize, promote, and lead programs at all four branches. The Library Director has an office at Troy and travels as needed to the other libraries.

The majority of funding is provided by taxes levied independently of the city or county. The Library has an annual budget of approximately $700,000 and a staff of six full time and six part-time employees.

About the Community

Doniphan County, Kansas, located in the state's northeast corner along the Missouri River, is known as one of Kansas' oldest settled areas, rich in history and featuring rolling hills, agricultural roots, as well as historic towns like Troy, Highland, Elwood and Wathena, and significant Native American history. It offers rural charm with historic sites such as the Iowa and Sac and Fox Mission, scenic byways, and unique landmarks like the "Tall Oak" monument in the county seat of Troy. Doniphan County is also home to Highland Community College. It was founded in 1858 and is known as the first college in Kansas.

Saint Joseph, Missouri (70,098 est. pop.) is across the Missouri River from Doniphan County. St. Joseph is home to Missouri Western State University. Benedictine College, located in Atchison, Kansas, is approximately 24 miles from Troy. The Kansas City metro area is about a 45-minute drive.

Doniphan County-General Data

Doniphan County-New Residents Guide

St. Joseph, MO-Living and Visiting

Doniphan County is classified as a Rural Opportunity Zone (ROZ); new residents may be eligible for financial incentives like state income tax credits and student loan repayment assistance. More information about ROZ is available at:

https://www.kansascommerce.gov/program/taxes-and-financing/rural-opportunity-zones-roz/