

Library District #1 Doniphan County

Board of Trustees

Monthly Meeting

Wednesday, November 5, 2025

7:00 pm

Troy, Kansas

• Call Meeting to Order

President Greg Bevis called the meeting to order at 7:00 pm.

Trustees present: Ruth Reiter, Morris Watkins, Greg Bevis, Amy Foley, Melanie Davis, Dan Glynn

Library Staff member present: Amy Stanton

• Approve Agenda

Agenda approved.

• Approve board minutes

Minutes for October were approved as presented.

• Patron's Petitions Correspondence

the Doniphan County Chamber of Commerce sent an invitation to the Board for the Christmas mixer at Glacial Hills on Thursday, December 4, 2025. Sue Bartley at the Elwood United Community Church sent a request to the Board asking for donations for holiday food baskets and gifts.

• Library Director's Report

Etherton was not present but submitted her report in writing to the Board. The report included the schedule of events for the Library District for November and December as well as information about the Library staff Christmas party and schedule of holiday closures. Etherton included information about the Troy and Elwood Trunk or Treat which was well attended by 240 and 170 children respectively. Etherton is resigning her position as Library Director effective December 31, 2025.

• Disbursements

After some discussion of several line items for clarification, Glynn made a motion to accept disbursements as presented. Watkins seconded the motion. Motion passed 6-0.

• Budget Review

Budget discussed with no concerns.

- **Building Maintenance Report**

Report made of a water leak by the front door of the Elwood Branch. The repair details and cost will be determined and reviewed by the Board to be completed.

- **New Business**

Director Search. Discussion of tasks to be completed by a search committee made up of Amy Foley, Ruth Reiter and Melanie Davis. The committee will also include a staff member and one community member.

- **Old Business**

Audit information sent to the Library District #1 by Russell Shipley, CPA, LLC in order to complete a full audit for 2024 and then 2025.

Meeting was adjourned by President Greg Bevis at 8:01 pm

Next meeting will be held Wednesday, December 3, 2025, 7:00 pm @ the Troy Kansas Branch.

Minutes approved: Greg Bevis, Board President

Ruth A. Reiter, Recording Board Member