

**Library District #1 Doniphan County**

**Board of Trustees**

**Monthly Meeting**

Wednesday, January 15, 2025

7:00 pm

Troy, Kansas

- **Call Trustee Meeting to Order**

**President Greg Bevis called the meeting to order at 7:00 pm.**

**Trustees present:** Ruth Reiter, Greg Bevis, Dan Glynn, Melanie Davis, Amy Foley, Morris Watkins

**Library Staff member present:** Becky Etherton, Library Director; Amy Stanton

- **Approve Agenda**

Agenda approved with additions.

- **Approve board minutes**

Minutes for December were approved with corrections. Due to severe weather, the board meeting scheduled for 1.8.25 was postponed until 1.15.25.

- **Patron's Petitions Correspondence**

Stanton expressed that the Library staff thanked the Board for the Christmas Party.

- **Library Director's Report**

Melisa Ruiz from the State of Kansas is meeting and working with Etherton on Work Based Learning. This program provides opportunities for students from ages 14-21 who have Individualized Education Plans. The State of Kansas will provide oversight and wages for the students. More details and a community meeting to follow. Summer Reading plans will start next month. Board elections will be held 3.4.25 and board position elections 4.2.25. Etherton is also following up for options to save on lighting costs in the branches.

Reiter left meeting at around 7:35 for illness.

Davis began taking Board minutes immediately after.

- **Disbursement**

Foley asked when the remaining funds from Stiffel account would be placed back into account. Etherton stated it would be returned in March or April.

Foley also asked when Give Where You Live Fund match funds from Betty Snyder would be available. Etherton explained the process.

Glynn moved to approve disbursements, Foley seconded, motion carried 5-0.

- **Budget Review**

Eherton informed the board that 103% of State funding was used and anticipates no fines or penalties from the State.

- **Building Maintenance Report**

Replace eight old style florescent lights, two LED lights. Morris made a motion to pay \$2,500 to cover this cost. Davis seconded, motion carried 5-0.

- **Old Business**

Davis provided a Strategic Planning Overview handout for the board to review. Board will discuss further during February meeting.

- **New Business**

Foley informed the board that she spoke to Mike McDonald (NEKLS) and an annual audit is required according to State statute. Etherton stated she will contact Patsy Porter, CPA Auditor.

**Meeting was adjourned by President Greg Bevis at 8:12 pm**

Next meeting will be held Wednesday, February 5, 2025 pm @ Troy Kansas Branch.

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Minutes approved: Greg Bevis

Ruth A. Reiter, Recording Board Member

Melanie Davis, Recording Board Member