

Library District #1 Doniphan County

Board of Trustees

Monthly Meeting

Wednesday, July 1, 2026

7:00 pm

Wathena, Kansas

- **Call Meeting to Order**

President Greg Bevis called the meeting to order at 7:00 pm.

Trustees present: Morris Watkins, Mindy Courtin, Greg Bevis, Marla Taylor, Ruth Reiter, Melanie Davis. Amy Foley attended by Zoom.

Library Staff member present: Theresa Root, Executive Director, Lesly Etherton

- **Community members present:** Keri Braithwait (left at 8:53pm), Peggy Franken(left 7:47 pm)

- **Approve Agenda**

Agenda approved.

- **Approve board minutes**

Minutes for June were approved with corrections.

- **Patron's Petitions Correspondence**

There was no correspondence to review.

- **New Business**

Peggy Franken and Root were present to answer any questions regarding the proposed 2027 budget for the Library District #1. After discussion, Watkins made a motion for Franken to publish the Library Board's intent to raise the revenue neutral rate for the proposed 2027 budget published and public hearing set. Davis seconded the motion. Motion passed 7-0.

- **Library Director's Report**

Root provided an update about summer reading activities. Root and the staff are working to expand materials for library use and community use. These materials will be posted on the Library's website. Root stated that she had made an error and put the year 2024 on June's Board packet. Davis made a motion to allow Root to change the year to 2026 for the June packet. Watkins seconded the motion. Motion passed 7-0.

- **Disbursements**

Reiter made a motion to accept disbursements as presented. Courtin seconded the motion. Motion passed 7-0.

- **Budget Review**

Budget discussed with no concerns.

- **Building Maintenance Report**

Gutter has become disconnected from the drain behind the Wathena branch. Root will ensure that this is corrected.

- **Old Business**

There was no old business.

Bevis made a motion to move into Executive session to discuss legal matters for 30 minutes and to include Root and Braithwait. Reiter seconded. Motion passed 7-0. Started 7:47 pm. Ended 8:17 pm.

Bevis made a motion to move back into Executive session to discuss legal matters for 30 minutes and to include Root and Braithwait. Watkins seconded. Motion passed 7-0. Started 8:17 pm Ended 8:47 pm.

Davis made a motion to have the Board hold a special meeting to further discuss legal matters through zoom on Friday July 3, 2026 at 10 am. Trustees can also attend the meeting at the Troy branch. Courtin seconded the motion. Motion passed 7-0. Root will send out invitations to the meeting.

Davis made a motion that the Board direct the development and adoption of a written policy outlining procedures for responding to complaints and external inquiries, including requirements for full Board review and formal approval and clear designation of who is authorized to speak on behalf of the Board in order to ensure compliance with the Kansas Open Meetings Act, effective 7.1.2026. Foley second 6-1. Motion carried 6-1.

Meeting was adjourned President Greg Bevis at 9:01 pm

The next monthly Board Meeting will be held Wednesday, August 5, 2026, 7:00 pm @ the Troy, Kansas Branch.

Minutes approved: Greg Bevis, Board President

Ruth Reiter, Recording Board Member