

Library District #1 Doniphan County

Board of Trustees

Monthly Meeting

Wednesday, August 5, 2026

7:00 pm

Troy, Kansas

- **Call Meeting to Order**

President Greg Bevis called the meeting to order at 7:04 pm.

Trustees present: Morris Watkins, Mindy Courtin, Greg Bevis, Marla Taylor, Ruth Reiter, Melanie Davis, Amy Foley

Library Staff member present: Theresa Root, Executive Director

- **Community members present:** There were no community members present.

- **Approve Agenda**

Agenda approved.

- **Approve board minutes**

Minutes for July were approved with corrections.

- **Patron's Petitions Correspondence**

There was no correspondence to review.

- **New Business**

Board discussed the responses to the latest complaint from the Attorney General's office. The Board also discussed choosing an attorney to become the Library's representative. Taylor made a Motion to retain Sunderland and Mischler to represent the library concerning the recent complaint from the Attorney General dated July 15, 2026. Reiter seconded the motion. Motion passed 7-0. Bevis will contact Northeast Kansas Library System (NEKLS) for more information on counsel available through their office. Bevis will request Kansas Open Records Act (KORA)/Kansas Open Meetings Act (KOMA) training to be scheduled through NEKLS or the Attorney General's office.

Davis and the Board discussed the Trustee training through Northeast Kansas Library System for all trustees. Trustees can complete this training online as it is always recorded. Each Board member will review this training on their own time.

Library Director's Report

Root shared with the Board the July numbers for Patron visits, new cards issued, checkouts, InterLibrary Loan items sent out, computer usage, reference help and usage of the copy/fax service. Summer reading has ended. The Arts and Crafts focused program seemed to be very successful for children and adults. The School Supplies Giveaway has begun for middle and high school students. The annual Staff Day Out will be August 13th. Activities are scheduled in St. Joseph. The Library Staff and Board Christmas party will be held on December 11th at 5 pm at the Wathena Community Center.

- **Disbursements**

Watkins made a motion to accept disbursements as presented. Foley seconded the motion. Motion passed 7-0.

- **Budget Review**

Budget discussed and Root clarified several items for the Board. No further concerns.

- **Building Maintenance Report**

Front door at Troy was examined and is now working correctly. Some lights at Troy were out and are now working. Water came into Highland Branch during a heavy rain and options will be considered to keep the water out of the back room.

- **Old Business**

The Board reviewed the annual budget for 2027. The hearing to exceed the Revenue Neutral Rate and Annual Budget will be held on September 2, 2026 at Troy, Kansas.

Meeting was adjourned President Greg Bevis at 9:03 pm

The next monthly Board Meeting will be held Wednesday, September 2, 2026, 7:00 pm @ the Troy, Kansas Branch.

Minutes approved: Greg Bevis, Board President

Ruth Reiter, Recording Board Member